



Date	City	Agency	Time	Workshop	Туре	Location	Catalog Course Code	Activity Code
11/1/17	Nashville	All	8:30am- 12:30pm	Pillar 1: The Role of Human Resources	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PILL11000	HR-PILL1-110117- 001
11/2/17	Nashville	All	8:30am- 12:30pm	Pillar 2: Legal Issues in Human Resources	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PILL21000	HR-PILL2-110217- 001
11/3/17	Nashville	All	8:30am- 12:30pm	Pillar 3: Human Resources Administration	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PILL31000	HR-PILL3-110317- 001
11/6/17	Nashville	All	8:30am- 12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CFW1000	HR-CFG110617- 001
11/6/17	Nashville	All	1:00pm- 4:00pm	G.R.E.A.T. Customer Service	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CFGT1000	HR- CUSTFT4T110617- 001
11/6/17- 11/7/17	Nashville	All	8:00am- 5:00pm	How to Facilitate	Certification	505 Deaderick Street 1st Floor Training Room 2	HTF1000	HR-HTF-110617- 001
11/7/17	Nashville	All	8:30am- 12:30pm	S.M.A.R.T. Performance Planning	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	STW100	HR-SMART110717- 001
11/7/17	Nashville	All	1:30pm- 4:30pm	S.M.A.R.T. Performance Planning	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	STFM1000	HR- SMARTT4T110717- 001
11/9/17	Nashville	All	8:30am- 12:00pm	Pre-Supervisory	Open Enrollment	312 Rosa L. Parks Blvd. 3 rd Floor Conference Room K	PST1000	HR-PST110917- 001
11/9/17	Nashville	All	1:00pm- 4:00pm	Pre-Supervisory	Training for Trainers	312 Rosa L. Parks Blvd. 3 rd Floor Conference Room K	PST1001	HR-PSTT4T- 110917-001
11/9/17	Nashville	All	9:30am- 11:30am	Talent Review Process	Training for Trainers	312 Rosa L. Parks Blvd. 3 rd Floor Training Room 9	TRP1000	HR-TRP-110917- 001





11/14/17	Nashville	All	8:30am- 12:00pm	Planning and Priority Setting	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PAPS1000	HR-PAPS111417- 001
11/14/17	Nashville	All	1:00pm- 4:00pm	Planning and Priority Setting	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	PAPST4T1000	HR- PAPST4T111417- 001
11/16/17	Nashville	All	8:30am- 2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	RWMG1000	HR-RWMG111617- 001
11/16/17	Nashville	All	8:30am- 2:30pm	Respectful Workplace: A Staff's Guide to Preventing Workplace Harassment	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	RWST1000	HR-RWS111617- 001
11/21/17	Nashville	All	8:30am- 12:30pm	Developing Direct Reports	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	DDR1000	HR-DDR112117- 001
11/21/17	Nashville	All	1:30pm- 4:30pm	Developing Direct Reports	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	DDRT4T1000	HR-DDRT4T- 112117-001
11/27/17	Nashville	All	8:30am- 12:00pm	Managing Up	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	MUP1000	HR-MUP112717- 001
11/27/17	Nashville	All	1:00pm- 4:00pm	Managing Up	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	MU1000	HR-MUt4t-112717- 001
11/28/17	Nashville	All	8:30am- 12:00pm	Self-Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	SM1000	HR-SM112817-001
11/28/17	Nashville	All	1:00pm- 4:00pm	Self-Management	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	SMT4T1000	HR-SMT4T112817- 001
11/29/17	Nashville	All	8:30am- 12:00pm	Conflict Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	CMGT2000	HR-CMGT112917- 001





11/30/17	Nashville	All	8:30am- 12:00pm	Effective Presentation Skills	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	EPSkills1000	HR- EPSkills113017- 001
11/30/17	Nashville	All	1:00pm- 4:00pm	Effective Presentation Skills	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	EPS1000	HR-EPSt4t-113017- 001



